

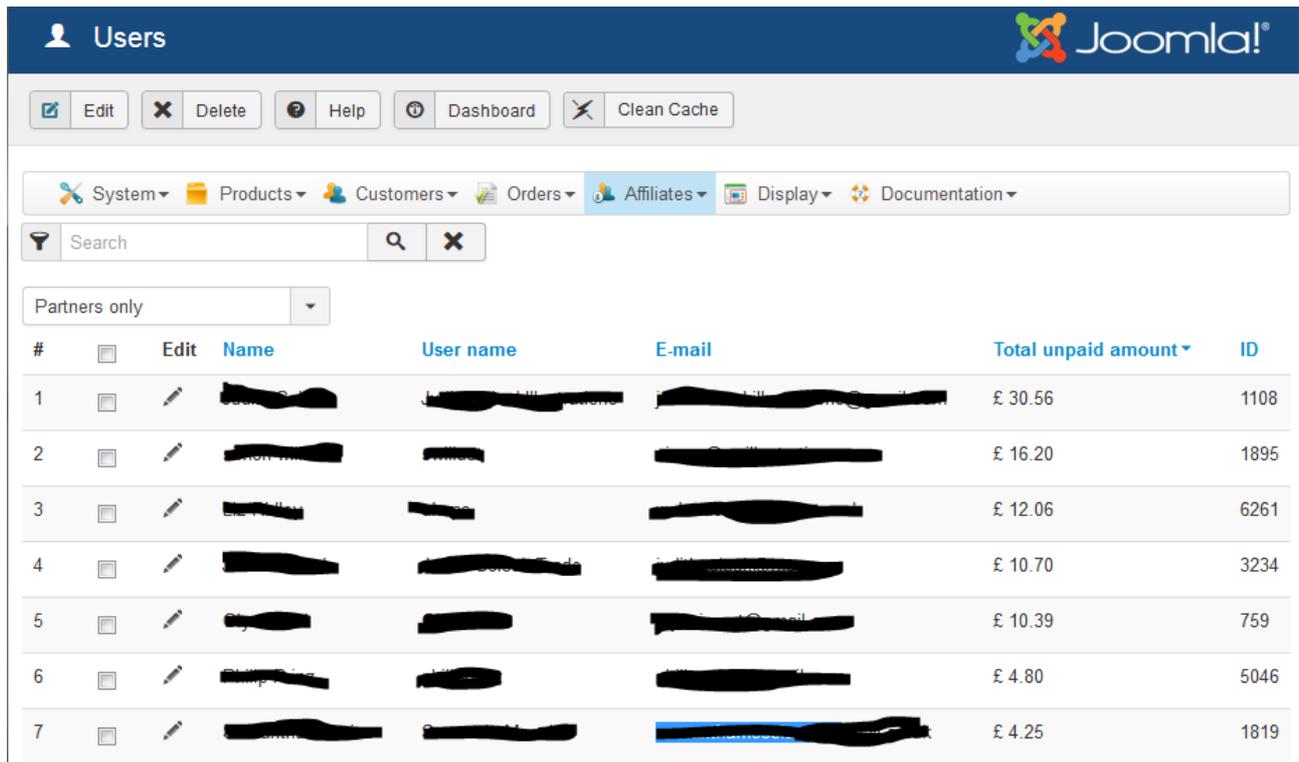
Hikashop – Paying affiliates

Hikashop Business Edition v 3.3.0

Go to Hikashop → Affiliates → Partners

Click on the column heading “Total unpaid amount” until it sorts partners in decending order of amount due. You can then see who you might need to pay.

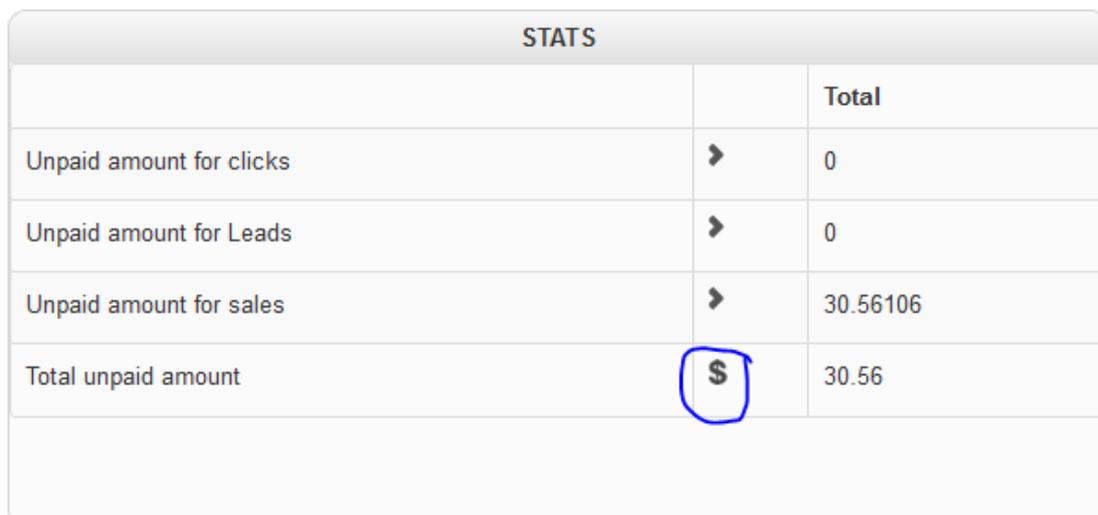
To pay an affiliate click on the pencil icon next to the partners name in the Edit column



The screenshot shows the Joomla! Users management interface. At the top, there's a navigation bar with 'Users' and the Joomla! logo. Below it are several utility buttons: Edit, Delete, Help, Dashboard, and Clean Cache. A secondary navigation bar contains menu items: System, Products, Customers, Orders, Affiliates (selected), Display, and Documentation. A search bar is present below the navigation. A dropdown menu is set to 'Partners only'. The main content area displays a table of affiliates with the following columns: #, Edit, Name, User name, E-mail, Total unpaid amount, and ID. The table is sorted by 'Total unpaid amount' in descending order. The data rows are as follows:

#	Edit	Name	User name	E-mail	Total unpaid amount	ID
1		[REDACTED]	[REDACTED]	[REDACTED]	£ 30.56	1108
2		[REDACTED]	[REDACTED]	[REDACTED]	£ 16.20	1895
3		[REDACTED]	[REDACTED]	[REDACTED]	£ 12.06	6261
4		[REDACTED]	[REDACTED]	[REDACTED]	£ 10.70	3234
5		[REDACTED]	[REDACTED]	[REDACTED]	£ 10.39	759
6		[REDACTED]	[REDACTED]	[REDACTED]	£ 4.80	5046
7		[REDACTED]	[REDACTED]	[REDACTED]	£ 4.25	1819

Scroll down until you see their affiliate stats....



The screenshot shows a table titled 'STATS' with the following data:

STATS		
		Total
Unpaid amount for clicks	➤	0
Unpaid amount for Leads	➤	0
Unpaid amount for sales	➤	30.56106
Total unpaid amount	\$	30.56

and click on the \$ sign icon where it says “Total unpaid amount”, this pops up the “Pay now” screen

Pay now

You are about to pay £ 30.56 to [REDACTED]
If you want to be redirect to paypal in order to pay, turn on the option below

Yes No

If you want to pay via paypal select “Yes” and then proceed and you will be redirected to Paypal and be able to pay to the affiliates nominated paypal email address.

If you want to pay by any other way – make the payment (by BACS or whatever) and then click “Proceed”

CAUTION: clicking proceed at this point clears down the affiliates amount due to zero – so make sure you have a note of it if you are paying manually